



# AGENDA

## Community Advisory Commission

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**Wednesday, January 9, 2019**

Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Roll Call:** Chair Thelma Batilo, Vice-Chair Ashish Kathapurkar, Syed Mohsin, Mike Bilbao, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, George Chen, Vishal Gandhi
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** January 9, 2019
- V. Approval of Minutes:** December 5, 2018
- VI. Public Forum**

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Members of the audience are invited to address the Commission on any subject, not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward but may request that the matter is placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Report:** None

**IX. Business Items**

**A. Election of Chair and Vice Chair**

Per the CAC bylaws, the Chair and Vice Chair are to be selected at the first meeting of every calendar year.

**Recommendation:** Select a Chair and Vice Chair

**B. Spring Cleaning Day**

This annual cleanup is scheduled for April 20, 2019. The CAC has selected a Milpitas Care as the organization and working to identify the site for the event.

**Recommendation:** Hear subcommittee recommended sites and select a site for the event.

**C. CAC Budget Review**

Commissioners to draft a budget of expenditures for 2019.

**Recommendation:** Draft a budget for expenses for 2019

#### **D. CDBG Public Hearing Process/workshop**

The CAC holds its annual public hearing for Community Development Block Grant (CDBG) funding allocation in March and forwards its recommendations to the City Council in April. Staff will provide an overview presentation for any commissioners who feel the need for a review of the CDBG process later in February.

**Recommendation:** Review CDBG Public Hearing Process and answer any questions the CAC may have regarding the funding allocation for CDBG FY2019-2020.

#### **E. Subcommittee Presentation and Timeline**

Commissioners to speak on subcommittee's scope, budget request and To Do list and present.

**Recommendation:** Receive updates from the subcommittees

#### **X. Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

##### **Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bilbao, Batilo (A)
Town Hall Meeting:	Kathapurkar, Gandhi, Leon, Sharma, (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)
Budget:	Lee, Gandhi, Leon, Kathapurkar (A)
Gateway Sign:	Batilo, Rosario, Truong, Kathapurkar (A)

#### **XI. Adjournment:** to February Meeting

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Commissions, boards, councils and other agencies of the City exist to conduct the people's business.  
This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

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